



**TITLE:** Project Assistant, AmeriCorps Member  
**REPORTS TO:** ICCD Manager & Evergreen Conservancy President  
**APPROVED:** NOVEMBER 20, 2018  
**SERVICE DATE:** MARCH 8, 2019 – AUGUST 2019

### INTRODUCTION

This is a term position. This position is responsible for providing assistance to Indiana County Conservation District staff and Evergreen Conservancy volunteers. The mission of the organizations are as follows:

*ICCD: To promote sustainable agriculture and communities while protecting and wisely using the natural resources of Indiana County.*

*EC: To advance the preservation, protection and stewardship of Natural, Cultural, and Historical Resources in and around Indiana County.*

### DUTIES AND RESPONSIBILITIES

- Facilitate projects aimed at reducing non-point source pollution in watersheds throughout Indiana County, projects targeted in our Dirt, Gravel, Low Volume Road program, and local watersheds of interest from our partners and watershed groups.
- Assistance to ICCD staff and the Conservancy with technical needs on construction projects, like stream surveys and design or riparian buffer designs.
- Provide environmental education programming to youth and adult groups to support stewardship and conservation of land and water resources.
- Assist with water quality monitoring across Indiana County.
- Outreach assistance to local watershed groups, including working with and recruiting volunteers, attending events to represent the organization, newsletter development or writing assistance, working with partners and website improvements.
- Facilitating projects to further develop the Indiana County Eco-Tour, highlighting ecotourism opportunities and areas of environmental significance to the community.
- Attend ICCD, Evergreen Conservancy, and some conservation partner meetings and trainings to support on-going grass-roots projects.
- Perform reasonable duties as assigned by ICCD Manager & Evergreen Conservancy president
- Liaison with students and faculty of Indiana University of PA for related projects.

This member will serve Monday through Friday, 8AM-4:30 PM with some flexibility for weekend/evening programs.

### EDUCATION REQUIREMENTS

High School Diploma, Associate's Degree in Environmental Sciences, natural resource management, biology, ecology, chemistry, geology, engineering, agronomy, agriculture, geography and regional planning, or related field of study.

